

CITY OF MILPITAS
SENIOR ADVISORY COMMISSION

Minutes: Senior Advisory Commission
Date of Meeting: Tuesday, October 27, 2015
Place of Meeting: Barbara Lee Senior Center, Room 140/141

A. CALL TO ORDER

Chairperson Barbara Ebright called the meeting to order at 1:30 pm.

B. ROLL CALL

Commissioners Present: Barbara Ebright, Melba Holliday, Estrella Gilana, Deborah Langley, Mary Banick, Willy Wong, and Patrick Yung

Commissioners Absent: Karen Adams, Jenny Berryhill, Jae Kuk Wi

Council Liaison Present: Jose Esteves, Mayor

Staff Present: Stephanie Douglas, Recreation Supervisor
Lisa Ciardella, Public Services Assistant

SEATING OF ALTERNATES: Willy Wong

C. PLEDGE OF ALLEGIANCE

Chairperson Ebright led the Commission in the Pledge of Allegiance.

D. APPROVAL OF AGENDA

MOTION: To approve the Agenda of October 27, 2015 as submitted.

M/S: Weisgerber/Holliday Ayes: Unanimous

E. APPROVAL OF MINUTES

MOTION: To approve the Minutes of August 25, 2015 as submitted.

M/S: Weisgerber/Langley Ayes: Unanimous

F. FINANCIAL REPORT

The commission reviewed the Financial Reports for the period of August 1 – September 30, 2015. The starting balance in August was \$4,252.35, the revenues totaled \$332.00 and the expenses totaled \$246.62, leaving an ending balance of \$4,337.73 (an increase of \$85.38)

MOTION: To approve the Financial Reports ending September 30, 2015

M/S: Holliday / Weisgerber

Ayes: Unanimous

G. PUBLIC FORUM:

Robert Marini of Milpitas spoke to the commission about the water rate increases that will be taking place in 2016.

H. ANNOUNCEMENTS/ CORRESPONDENCE:

- a. Update from Police Department – Chief of Police Steve Pangelinan
 - i. Please let the Milpitas Police Department know if you or anyone you know has been a victim of a scam in a parking lot.
- b. Milpitas Recreation Programs – Stephanie Douglas, Recreation Supervisor
 - i. Friday October 30th “Colors” Concert (Milpitas Community Concert Band), 7:30 pm, Milpitas Community Center
 - ii. Wednesday November 11th – Veterans Day Ceremony, 9:00 am, Veterans Plaza at City Hall
 - iii. Monday November 30th Tree Lighting Ceremony
- c. Commissioner Updates/Sharing
 - i. Vice Chair Holliday is still looking for someone to replace her as the Sourcewise Liaison
 - ii. Chair Ebright announced that the Senior Art show is being held in the Phantom Art Gallery at the Milpitas Community Center.

I. NEW BUSINESS:

1. December Meeting Date – Staff: Stephanie Douglas, Recreation Supervisor

Background: The Commission discussed the cancellation of the December meeting and meet as regularly scheduled on February 23, 2016.

Motion: Approve cancellation of the December 22, 2015 and meet as regularly scheduled on February 23, 2016.

M/S: Weisgerber/Ebright

AYES: Unanimous

J. OLD BUSINESS:

1. Subcommittee Updates – Staff Stephanie Douglas, Recreation Supervisor

Background: The Subcommittees listed below were formed to help meet the Commission’s annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

Community Assessment Subcommittee:

Commissioners: Ebright, Langley, Berryhill,
Subcommittee has been aggressively distributing surveys. As of October 19th we have collected 326 surveys. Subcommittee needs all commissioners to be active in the survey project. Per request of patrons and suggestions of subcommittee, the surveys have been professionally translated into Vietnamese and Chinese. Cost of survey translation was \$297.84. Commissioner Gilana asked why volunteers did not translate the survey. Ms. Douglas explained that it was done by a professional that certified it as being accurate, so there could be no potential of a volunteer making an error.

MOTION to approve \$297.84 for translation of the survey.

M/S Weisgerber/Holliday

Ayes Unanimous

Staff is working on designing and distributing a postcard regarding the survey. The postcard will be designed by the City of Milpitas' Marketing Coordinator and will be mailed to targeted areas of Milpitas. It will direct residents to the City's website to complete the survey or they may call the Barbary Lee Senior Center to have a copy of the survey mailed to them along with a self-addressed stamped envelope to mail it back. The approximate cost of printing and mailing the post card is \$1,500.

MOTION to approve \$1,500 for the cost of the postcard.

M/S Weisgerber/Langley
Next meeting: TBD

Ayes Unanimous

Wellness & Resource Subcommittee

Commissioners: Adams, Holliday, Yung
NO REPORT
Next meeting subcommittee meeting: TBD
Recommendation: NONE

K. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – Staff Stephanie Douglas, Recreation Supervisor
Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Staff Stephanie Douglas, Recreation Supervisor
 - August 2015: Meals Served (unduplicated) 1,844 (88 daily average)
Outreach Lunch Riders 68 one-way trips
 - September 2015: Meals Served (unduplicated) 1,823 (87 daily average)
Outreach Lunch Riders 62 one-way trips
 - On December 18, there will be a holiday luncheon served followed by a sing-a-long.
 - No lunch will be served on November 11, 26 and 27.

- A New Year lunch will be served on 12/29.

3. City Council Report – Mayor Jose Esteves

- BART project is on time
- Main Street development underway
- The Sports Center pools are being renovated
- The Sports Center Football Field is going to be converted to a multi-use field
- A new park is going to be built in the McCandless area. Surveys are currently being conducted as to the desires of the park by residents.
- The Serra Center is going to be a mixed use development with approximately 500 to 800 residential units.

4. Sourcewise Report – Vice Chair Melba Holliday

- A new facility was opened up in Morgan Hill

L. Future Agenda Items

Survey Follow-Up
Work Plan

M. ADJOURNMENT:

Meeting adjourned at 2:25 pm.

The next meeting will be February 23, 2016 at 1:30 pm at the Senior Center, 40 N. Milpitas Blvd.

Respectfully submitted,
Lisa Ciardella, Public Services Assistant